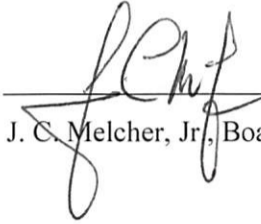


Pursuant to further review and discussion, a motion was made by Board Secretary Tony Holladay to approve the AN/NH3 Storage Fees Effective July 1, 2020, Port Tariff Item No. 119, Subrule 4A. The motion was seconded by Board Member Johnny Perez and the motion carried unanimously.

**Agenda Item No. 5: Adjourn.**

There being no further business to be brought before the Board, a motion was duly made that the meeting be declared adjourned at 3:12 p.m. on Thursday, June 25, 2020.

  
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J. C. Melcher, Jr., Board Chair

ATTEST:

  
\_\_\_\_\_  
Tony Holladay, Board Secretary

**CALHOUN PORT AUTHORITY  
REGULAR MEETING  
July 8, 2020**

A regular meeting of the Calhoun Port Authority was held on Wednesday, July 8, 2020 at 9:00 a.m. in the Calhoun Port Authority Board Room, Calhoun Port Authority Office, Point Comfort, Texas

Board Members attending in person or via telephone were:

Commissioner # 1 – Tony Holladay  
Commissioner # 2 – Jay Cuellar  
Commissioner # 3 – J.C. Melcher, Jr.  
Commissioner # 4 – Luis De La Garza  
Commissioner # 5 – Johnny Perez  
Commissioner # 6 – H. C. Wehmeyer, Jr. via telephone

Staff Members attending were:

Charles R. Hausmann – Port Director  
Forrest Hawes – Deputy Port Director  
Allan Sanders – Moore Landry Law Firm, via telephone  
Ana Cavazos – Administrative Assistant

Others attending were:

David Adrian – Matagorda Bay Pilots  
Jack Wu – Formosa Plastics Corporation  
D.D. Turner – The *Wave*

**Agenda Item No. 1: Call to Order:**

Board Chair J. C Melcher, Jr. called the Regular Meeting to order at approximately 9:00 a.m. He announced that the agenda of the meeting was posted in accordance with the provisions of the Texas Open Meetings Act.

The Pledge of Allegiance was led by Board Member Luis De La Garza.

**Agenda Item No. 2: Public Comment.**

No action was taken on this agenda item.

**Agenda Item No. 3: Approve the minutes of the Wednesday, June 10, 2020 Regular Meeting and the Thursday, June 25, 2020 Special Meeting.**

The Board Members reviewed the minutes from the Wednesday, June 10, 2020 Regular Meeting and the Thursday, June 25, 2020 Special Meeting. Pursuant to further review and discussion, a motion was made by Board Secretary Tony Holladay to approve the minutes of the Wednesday, June 10, 2020 Regular Meeting and the Thursday, June 25, 2020 Special Meeting. The motion was seconded by Board Member Johnny Perez and the motion carried unanimously.

**Agenda Item No. 4: Review of Financial Reports: All Funds.**

Deputy Director Forrest Hawes presented the following financial information to the Board Members for Review:

Fund Balance Report as of June 30, 2020:

- 1.) Accounts Receivable Report as of June 20, 2020
- 2.) Mr. Hawes reported to the Board Members that the accounts receivable report specified that the accounts receivable was 90% current as of June 30, 2020.

**Agenda Item No. 5: Approval of Disbursements and Transfers: All Funds**

The Board Members reviewed the July 8, 2020 Port Operations Account disbursements. Pursuant to review, a motion was made by Board Secretary Tony Holladay to approve disbursements and the corresponding transfers for July 8, 2020. The motion was seconded by Board Member H. C. Wehmeyer, Jr. and the motion carried that the disbursements and the corresponding transfers be approved.

<u>TRANSFER NO</u>	<u>FUND ACCOUNT</u>	<u>AMOUNT</u>
<b><u>GROSS REVENUE FUND</u></b>		
2019-080	To Port Operations Fund	\$ 72,955.57
2019-082	To Port Operations Fund	59,563.85
2021-002	To Port Operations Fund	209,891.88
	Total	\$ 342,411.30
<b><u>MAINTENANCE AND OPERATIONS FUND</u></b>		
	To Port Operations Fund	
	Total	
<b><u>BUSINESS DEVELOPMENT FUND</u></b>		
2021-002	To Port Operations Fund	\$ 375.00
	Total	\$ 375.00
<b><u>DEPRECIATION &amp; MAJOR REPAIR FUND</u></b>		
	To Port Operations Fund	\$ 0.00
	Total	\$ 0.00
<b><u>AN/NH3 OPERATING FUND</u></b>		
2021-002	To Port Operations Fund	\$ 620,077.41
	Total	\$ 620,077.41
<b>TOTAL TRANSFERS TO PORT OPERATIONS ACCOUNT</b>		<b>\$ 962,863.71</b>

**INTERFUND TRANSFERS**

<u>DATE</u>	<u>FROM</u>	<u>TO</u>	<u>AMOUNT</u>
7/8/20	AN/NH3 Operating	AN/NH3 Dep. M/R	\$7,500.00
	Total		<u>\$7,500.00</u>

**Agenda Item No. 6: Port Director's Report.**

Charles R. Hausmann, Port Director, reported the following:

**A. Harbor Traffic Statistics for the month of June:**

That a total of 53 vessels had arrived at the public port facilities during the month of June; 12 deep draft arrivals and 41 inland barges and a total of 104 invoices were issued. Further, that 4 deep draft vessels were already on schedule for July arrival.

Total revenue tons for the month of June were 191,942.44 short tons. The total tonnage for the fiscal year 2020 were 5,358,547.48 short tons.

**B. NGL loaded out 12 crude oil barges totaling 40,081.72 short tons.**

**C. Seadrift Coke lightered 2 barges of needle coke totaling 3,304.60 short tons to 1 ship for export.**

**D. Harvest loaded out 6 crude oil barges totaling 18,702.88 short tons.**

**Agenda Item No. 7: Review and Consideration of Approval of Board Members Committee/Conference Attendance.**

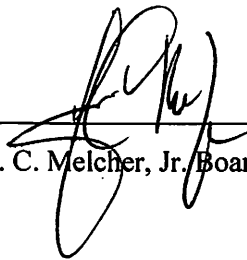
Pursuant to further review and discussion, a motion was made by Board Member Luis De La Garza to approve the Board Members Committee/Conference attendance. The motion was seconded by Board Secretary Tony Holladay and the motion carried unanimously.

**Agenda Item No. 8: Review and Consideration of Authorization for the Port Director to Engage a Recruiting Firm for the Port Engineer Position.**


Pursuant to further review and discussion, a motion was made by Board Member Luis De La Garza to authorize the Port Director to engage a recruiting firm in the filling of the Port Engineer position. The motion was seconded by Board Member Johnny Perez and the motion carried unanimously.

**Agenda Item No. 9: Adjourn.**

There being no further business to be brought before the Board, a motion was duly made that the meeting be declared adjourned at approximately 9:18 a.m. on Wednesday, July 8, 2020.

  
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J. C. Melcher, Jr. Board Chair

ATTEST:

  
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Tony Holladay, Board Secretary