

**CALHOUN PORT AUTHORITY
SPECIAL MEETING
May 6, 2020**

A special meeting of the Calhoun Port Authority was held on Wednesday, May 6, 2020 at 2:00 p.m. by Telephone and/or Video Conferencing via Webex ONLY. This meeting was held by telephone and/or video conferencing via Webex due to the state of emergency declared by state and local officials, and because of mandatory or recommended restrictions on public gatherings, the convening at one location of a quorum of the Calhoun Port Authority Board is difficult or impossible. In accordance with the Governor's Executive Orders, this meeting was held via WebEx teleconference to adhere to social distancing practices.

Board Members attending via telephone or video conference were:

Commissioner # 1 – Tony Holladay
Commissioner # 2 – Jay Cuellar
Commissioner # 3 – J. C. Melcher, Jr.
Commissioner # 4 – Luis De La Garza
Commissioner # 5 – Johnny Perez
Commissioner # 6 – H. C. Wehmeyer, Jr.

Staff Members attending via telephone or video conference were:

Charles Hausmann – Port Director
Forrest Hawes – Deputy Port Director
Miranda Malek – Finance Assistant
Sandy Witte – Roberts, Odefey, Witte & Wall

Others attending via telephone or video conference were:

Cindy Heffernan – McGriff, Siebels & Williams
David Knuckey
DD Turner – *The Wave*

Agenda Item No. 1: Call to order.

Board Chair J. C. Melcher, Jr. called the Special Meeting to order at approximately 2:00 p.m. He announced that the agenda of the meeting was posted in accordance with the provisions of the Texas Open Meetings Act.

Agenda Item No. 2: Review and Consideration of Change order No. 2 for the NH3 Tank Roof Repair and Recoating Project and Authorize the Board Chairman to Execute.

Pursuant to further review and discussion, a motion was made by Board Secretary Tony Holladay to approve the recommended Change Order No. 2 in the amount of \$138,150.00 to Blastco due to unanticipated expenses. The motion was seconded by Board Member H. C. Wehmeyer, Jr. and the motion carried unanimously.

Agenda Item No. 3: Review and Consideration of an Assignment of a Ground Lease, Loading Arm Lease and Easement from NST Point Comfort Holdings to Max Midstream Texas LLC.

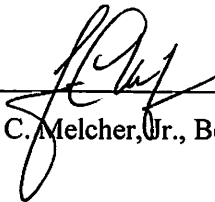
No action was taken on this agenda item due to the complete purchase of NST Point Comfort Holdings LLC in January of 2020 by Seahawk Point Comfort LLC, a subsidiary of Max Midstream.

Agenda Item No. 4: Review and Consideration of Ratification of the Calhoun Port Authority Binding of the 2020 Insurance Renewal.

Pursuant to further review and discussion, a motion was made by Board Secretary Tony Holladay to approve the Ratification of the Calhoun Port Authority Binding of the 2020 Insurance Renewal. The motion was seconded by Board Member Luis De La Garza and the motion carried unanimously.

Agenda Item No. 5: Adjourn.

There being no further business to be brought before the Board, a motion was duly made that the meeting be declared adjourned at 2:20 p.m. on Wednesday, May 06, 2020.



J. C. Melcher, Jr., Board Chair

ATTEST:



Tony Holladay, Board Secretary