

**CALHOUN PORT AUTHORITY
REGULAR MEETING
January 8, 2020**

A regular meeting of the Calhoun Port Authority was held on Wednesday, January 8, 2020 at 9:00 a.m. in the Calhoun Port Authority Board Room, Calhoun Port Authority Office, Point Comfort, Texas

Board Members attending were:

Commissioner # 1 – Tony Holladay
Commissioner # 2 – Jay Cuellar
Commissioner # 3 – J.C. Melcher, Jr.
Commissioner # 4 – Luis De La Garza
Commissioner # 5 – Johnny Perez
Commissioner # 6 – H. C. Wehmeyer, Jr.

Staff Members present were:

Charles R. Hausmann – Port Director
Forrest Hawes – Deputy Port Director
Sandy Witte – Roberts, Odefey, Witte & Wall
Miranda Malek – Administrative Assistant

Others Present were:

Jack Wu – Formosa Plastics Corporation, Texas
Robb Muil – TGLO
Aaron Martin – NGL
Rhonda Cummins – Seafarers Society
D.D. Turner – Port Lavaca Wave
Kali Venable – Victoria Advocate

Agenda Item No. 1: Call to Order:

Board Chair J. C Melcher, Jr. called the Regular Meeting to order at approximately 9:00 a.m. He announced that the agenda of the meeting was posted in accordance with the provisions of the Texas Open Meetings Act.

The Pledge of Allegiance was led by Board Member Luis De La Garza.

Agenda Item No. 2: Public Comment.

Ms. Rhonda Cummings with the Seafarer's Society spoke to the Board about the success of the Christmas project she organized.

Agenda Item No. 3: Approve the minutes of the Wednesday, December 11, 2019 Regular Meeting and the Friday, December 20, 2019 Special Meeting.

The Board Members reviewed the minutes from the Wednesday, December 11, 2019 Regular Meeting and the Friday, December 20, 2019 Special Meeting. Pursuant to further review and discussion, a motion was made by Board Secretary Tony Holladay to approve the minutes of the Wednesday, December 11, 2019 Regular Meeting and the Friday, December 20, 2019 Special Meeting as presented. The motion was seconded by Board Member H. C. Wehmeyer, Jr. and the motion carried unanimously.

Agenda Item No. 4: Review of Financial Reports: All Funds.

Deputy Director Forrest Hawes presented the following financial information to the Board Members for Review:

Fund Balance Report as of December 31, 2019:

- 1.) Accounts Receivable Report as of December 31, 2019
- 2.) Mr. Hawes reported to the Board Members that the accounts receivable report specified that the accounts receivable were 94% current as of December 31, 2019.

Agenda Item No. 5: Approval of Disbursements and Transfers: All Funds

The Board Members reviewed the January 8, 2020 Port Operations Account disbursements. Pursuant to review, a motion was made by Board Secretary Tony Holladay to approve disbursements and the corresponding transfers for January 8, 2020. The motion was seconded by Board Member Jay Cuellar and the motion carried that the disbursements and the corresponding transfers be approved.

<u>TRANSFER NO</u>	<u>FUND ACCOUNT</u>	<u>AMOUNT</u>
<u>GROSS REVENUE FUND</u>		
2019-061	To Port Operations Fund	\$ 77,542.83
2019-062	To Port Operations Fund	25,009.84
2019-063	To Port Operations Fund	66,320.76
2019-065	To Port Operations Fund	169,286.71
	Total	\$ 338,160.14
<u>MAINTENANCE AND OPERATIONS FUND</u>		
2019-065	To Port Operations Fund	0.00
	Total	\$ 0.00
<u>BUSINESS DEVELOPMENT FUND</u>		
2019-065	To Port Operations Fund	\$ 1,086.20
	Total	\$ 1,086.20
<u>DEPRECIATION & MAJOR REPAIR FUND</u>		
2019-065	To Port Operations Fund	\$ 0.00
	Total	\$ 0.00
<u>AN/NH3 OPERATING FUND</u>		
2019-065	To Port Operations Fund	\$ 83,272.06
	Total	\$ 83,272.06
TOTAL TRANSFERS TO PORT OPERATIONS ACCOUNT		\$ 422,518.40

INTERFUND TRANSFERS

<u>DATE</u>	<u>FROM</u>	<u>TO</u>	<u>AMOUNT</u>
1/8/20	AN/NH3 Operating	AN/NH3 Dep. M/R	\$7,500.00
	Total		<u>\$7,500.00</u>

Agenda Item No. 6: Port Director's Report.

Charles R. Hausmann, Port Director, reported the following:

A. Harbor Traffic Statistics for the month of December:

That a total of 107 vessels had arrived at the public port facilities during the month of December; 26 deep draft arrivals and 81 inland barges and a total of 220 invoices were issued. Further, that 11 deep draft vessels were already on schedule for January arrival.

Total revenue tons for the month of December were 499,089.1 short tons. The total tonnage for the first half of fiscal year 2020 are 2,922,934.2 short tons. This is the highest 6-month total ever.

B. NGL loaded out 18 crude oil barges totaling 59,178.0 short tons.

C. Seadrift Coke lightered 5 barges of needle coke totaling 8,268.7 short tons to 1 ship for export.

D. Harvest loaded out 10 crude oil barges totaling 24,633.9 short tons.

Agenda Item No. 7: Review and Consideration of Approval of Board Members**Committee/Conference Attendance.**

No action was taken on this agenda item.

Agenda Item No. 8: Review and Consideration of Approval of the 2020 Holiday Schedule for the Employees of the Calhoun Port Authority.

The Board Members reviewed a copy of the proposed schedule of holidays for the employees of the Calhoun Port Authority for 2020. The proposed schedule observes the same holidays as past years and is limited to a total of 11 days, which is the same as in past years. Pursuant to further review and discussion, a motion was made by Board Secretary Tony Holladay to approve the 2020 Holiday Schedule for the Employees of the Calhoun Port Authority. The motion was seconded by Board Member H. C. Wehmeyer, Jr. and the motion carried unanimously.

Agenda Item No. 9: Review and Consideration of Approval of the Retention of Harrison, Waldrop & Uherek, L.L.P. for the Preparation of the FY2020 Annual Audit Report and Financial Statement.

The Board Members reviewed a copy of the proposed retention letter from the independent accounting firm of Harrison, Waldrop & Uherek, L.L.P. for preparation of the Fiscal Year 2020 audit report and financial statement for the Calhoun Port Authority. The proposed fee for the FY2020 audit is \$22,650.00, which is the same fee as in prior years. Pursuant to further review and discussion, a motion was made by Board Member Jay Cuellar to approve the retention of Harrison, Waldrop & Uherek, L.L.P. for the preparation of the FY2020 Annual Audit Report and Financial Statement. The motion was seconded by Board Member Luis De La Garza and the motion carried unanimously.

Agenda Item No. 10: Closed Session:

As authorized by Tex. Gov't Code §551.087 for the purpose of discussion regarding commercial information the Port has received from a business prospect that the Port seeks to have located, stay or expand in or near the territory of the Port and with which the Port is conducting economic development negotiations:

As Authorized by Tex. Gov't Code §551.071(2) to seek the advice of its attorney.

Board Chair J. C. Melcher, Jr. announced that As authorized by Tex. Gov't Code §551.087 for the purpose of discussion regarding commercial information the Port has received from a business prospect that the Port seeks to have located, stay or expand in or near the territory of the Port and with which the Port is conducting economic development negotiations:

As Authorized by Tex. Gov't Code §551.071(2) to seek the advice of its attorney.

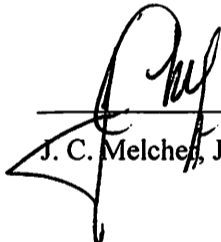
“No action or consensus would be taken in closed session”. The Board convened in Closed Session at 9:17 a.m.

Agenda Item No. 11: Return to Open Session and take any action deemed necessary based on discussion in Closed Session.

The Board adjourned the Closed Session at 10:07 a.m. Board Chair J. C. Melcher, Jr. announced that “No action or consensus had been taken in closed session”.

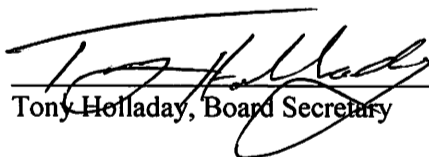
Agenda Item No. 12: Adjourn.

There being no further business to be brought before the Board, a motion was duly made that the meeting be declared adjourned at approximately 10:07 a.m. on Wednesday, January 8, 2019.



J. C. Melcher, Jr. Board Chair

ATTEST:



Tony Hoffaday, Board Secretary