

**CALHOUN PORT AUTHORITY
REGULAR MEETING
March 13, 2019**

A regular meeting of the Calhoun Port Authority was held on Wednesday, March 13, 2019 at 9:00 a.m. in the Calhoun Port Authority Board Room, Calhoun Port Authority Office, Point Comfort, Texas

Board Members attending were:

Commissioner # 1 – Tony Holladay
Commissioner # 2 – Dell R. Weathersby
Commissioner # 3 – J.C. Melcher, Jr.
Commissioner # 4 – Randy L. Boyd
Commissioner # 5 – Johnny Perez
Commissioner # 6 – H. C. Wehmeyer, Jr.

Staff Members present were:

Charles R. Hausmann – Port Director
Forrest Hawes – Deputy Port Director
David Knuckey – Director of Engineering Services
David Roberts – Roberts, Odefey, Witte & Wall
Miranda Malek – Administrative Assistant

Others Present were:

Rob Muil – Texas General Land Office
Jack Wu – Formosa Plastics Corporation
Cody Bullock – Formosa Plastics Corporation
Robert V. Henderson – RBC Capital Markets
Mickey Sappington – G&W Engineers, Inc.
D.D. Turner – *The Wave*
Jessica Priest – *The Victoria Advocate*

Agenda Item No. 1: Call to Order:

Board Chair Randy L. Boyd called the Regular Meeting to order at approximately 9:00 a.m. He announced that the agenda of the meeting was posted in accordance with the provisions of the Texas Open Meetings Act.

The Pledge of Allegiance was led by Board Chair Randy L. Boyd.

Agenda Item No. 2: Review and take any action necessary to Approve Certification of Unopposed Candidate for District #3.

The Board Members reviewed a copy of the certification of unopposed candidates for District #3. This certified that Mr. J. C. Melcher, Jr. was unopposed for the District 3 Commissioner position for the May 4, 2019 election. Pursuant to further review and discussion, a motion was made by Board Member Dell R. Weathersby to Approve the Certification for Unopposed Candidate for District #3. The motion was seconded by Board Member Tony Holladay and the motion carried unanimously.

Agenda Item No. 3: Review and take any action necessary to Approve and Execute an Order of Cancellation of Election for District #3 and Declaring the unopposed candidate for District #3 elected.

The Board Members reviewed a copy of the order of Cancellation for District #3. Pursuant to further review and discussion, a motion was made by Board Member Tony Holladay to approve and

execute the Order of Cancellation of Election for District #3 and declaring Mr. J. C. Melcher, Jr. elected. The motion was seconded by Board Secretary H. C. Wehmeyer, Jr. and the motion carried unanimously.

Agenda Item No. 4: Review and take any action necessary to Change Polling Locations for the May 4, 2019 Election.

Port Counsel David Roberts reviewed the polling locations for the May 4, 2019 Commissioner Elections. It was suggested that the polling locations for the District #2 election be held at the Olivia Volunteer Fire Dept; the TXDOT building in Port Lavaca and the Rick Brush Community Center in Point Comfort. The suggested polling locations for the District #4 election were the Salem Lutheran Church in Port Lavaca and the Precinct Barn. Pursuant to further review and discussion, a motion was made by Board Member Tony Holladay to approve the suggested polling places for District 2 Commissioner Elections. The motion was seconded by Board Member Dell R. Weathersby and the motion carried unanimously. A second motion was made by Board Member Dell R. Weathersby to approve the suggested polling places for District 4 Commissioner Elections. The motion was seconded by Board Member Johnny J. Perez and the motion carried unanimously.

Agenda Item No. 5: Approve the minutes of the Thursday, February 13, 2019 Regular Meeting and the Monday, February 25, 2019 Special Meeting.

The Board Members reviewed the minutes of the Wednesday, February 13, 2019 Regular Meeting and the Monday, February 25, 2019 Special Meeting. Pursuant to further review and discussion, a motion was made by Board Member Tony Holladay to approve the minutes. The motion was seconded by Board Member J. C. Melcher, Jr. and the motion carried unanimously.

Agenda Item No. 6: Review of Financial Reports: All Funds.

Deputy Director Forrest Hawes presented the following financial information to the Board Members for Review:

Fund Balance Report as of February 28, 2019:

- 1.) Accounts Receivable Report as of February 28, 2019
- 2.) Mr. Hawes reported to the Board Members that the accounts receivable report specified that the accounts receivable were 94% current as of February 28, 2019.

Agenda Item No. 7: Approval of Disbursements and Transfers: All Funds

The Board Members reviewed the March 13, 2019 Port Operations Account disbursements. Pursuant to review, a motion was made by Board Member Dell R. Weathersby to approve disbursements and the corresponding transfers for March 13, 2019. The motion was seconded by Board Member Tony Holladay and the motion carried that the disbursements and the corresponding transfers be approved.

<u>TRANSFER NO</u>	<u>FUND ACCOUNT</u>	<u>AMOUNT</u>
<u>GROSS REVENUE FUND</u>		
2019-027	To Port Operations Fund	\$ 66,288.60
2019-029	To Port Operations Fund	57,480.63
2019-031	To Port Operations Fund	282,990.78

Total \$ 406,760.01

MAINTENANCE AND OPERATIONS FUND

2019-027	To Port Operations Fund	\$ 5,045.49
2019-029	To Port Operations Fund	4,136.18
2019-031	To Port Operations Fund	131.19
	Total	\$ 9,312.86

BUSINESS DEVELOPMENT FUND

2019-031	To Port Operations Fund	\$ 98.19
	Total	\$ 98.19

DEPRECIATION & MAJOR REPAIR FUND

AN/NH3 OPERATING FUND

2019-031	To Port Operations Fund	\$ 19,409.81
	Total	\$ 19,409.81

TOTAL TRANSFERS TO PORT OPERATIONS ACCOUNT \$ 435,580.87

INTERFUND TRANSFERS

<u>DATE</u>	<u>FROM</u>	<u>TO</u>	<u>AMOUNT</u>
3/13/19	AN/NH3 Operating	AN/NH3 Dep. M/R	\$7,500.00
	Total		<u>\$7,500.00</u>

Agenda Item No. 8: Port Director's Report.

Charles R. Hausmann, Port Director, reported the following:

A. Harbor Traffic Statistics for the month of February:

That a total of 105 vessels had arrived at the public port facilities during the month of February; 25 deep draft arrivals and 80 inland barges and a total of 191 invoices were issued. Further, that 20 deep draft vessels were already on schedule for March arrival.

Total revenue tons for the month of February were 339,431.0 short tons. Total revenue tons for the first eight months of FY 2019 were 3,604,053.9.

B. NGL loaded out 1 crude oil barges totaling 58,302.0 short tons.

C. Seadrift Coke lightered 3 barges of needle coke totaling 4,925.7 short tons to 1 ship for export.

D. Harvest loaded out 6 crude oil barges totaling 21,158.9 short tons.

E. NST loaded out 4 barges totaling 10,009.5 short tons.

Agenda Item No. 9: Public Comment.

No action was taken on this agenda item.

Agenda Item No. 10: Review and Consideration of Board Members Committee/Conference Attendance.

Pursuant to further review and discussion, a motion was made by Board Member J. C. Melcher, Jr. to approve the Board Members Committee/Conference attendance. The motion was seconded by Board Member Johnny J. Perez and the motion carried unanimously.

Agenda Item No. 11: Review and Consideration of Approval of an Easement for a 54.87 Rod, 8.0 Inch Pipeline with Houston Pipeline Company.

The Board Members reviewed a copy of an easement agreement with Houston Pipeline Company for a 54.87 rod, 8-inch pipeline that would bring natural gas into the port for port users. The fee for this easement was \$10,000.00 for a ten-year period with a \$1,750.00 administrative fee. Pursuant to further review and discussion, a motion was made by Board Member Tony Holladay to approve the easement for a 54.87 rod, 8-inch pipeline with Houston Pipeline Company. The motion was seconded by Board Secretary H. C. Wehmeyer, Jr. and the motion carried unanimously.

Agenda Item No. 12: Review and Consideration of Reviewing Contract and Retaining Robert V. Henderson, Managing Director of RBC Capital Markets, LLC as the Financial Advisor for the Calhoun Port Authority.

The Members of the Board reviewed a copy of the previous agreement and the proposed agreement with Robert V. Henderson, Managing Director of RBC Capital Markets. Mr. Henderson proposed the same fee rate as in years past, leaving the fee at \$28,850.00 for a ten-million-dollar issue instead of increasing the fees to the current standard rate of \$41,750.00. Pursuant to further review and discussion, a motion was made by Board Member Dell R. Weathersby to approve the contract and retain Robert V. Henderson, Managing Director of RBC Capital Markets, LLC as the financial advisor for the Calhoun Port Authority. The motion was seconded by Board Member J. C. Melcher, Jr. and the motion carried unanimously.

Agenda Item No. 13: Adjourn.

There being no further business to be brought before the Board, a motion was duly made that the meeting be declared adjourned at approximately 9:25 a.m. on Wednesday, March 13, 2019.

 4/10/19

 Randy L. Boyd, Board Chair

ATTEST:



 H. C. Wehmeyer, Jr., Board Secretary