

**CALHOUN PORT AUTHORITY
REGULAR MEETING
November 14, 2018**

A regular meeting of the Calhoun Port Authority was held on Wednesday, November 14, 2018 at 9:00 a.m. in the Calhoun Port Authority Board Room, Calhoun Port Authority Office, Point Comfort, Texas

Board Members attending were:

Commissioner # 1 – Tony Holladay
Commissioner # 2 – Dell R. Weathersby
Commissioner # 3 – J.C. Melcher, Jr.
Commissioner # 4 – Randy L. Boyd
Commissioner # 5 – Johnny Perez
Commissioner # 6 – H. C. Wehmeyer, Jr.

Staff Members present were:

Charles R. Hausmann – Port Director
Forrest Hawes – Deputy Port Director
David Knuckey – Director of Engineering Services
David Roberts – Roberts, Odefey, Witte & Wall
Miranda Malek – Administrative Assistant

Others Present were:

Aaron Martin – NGL Marine
Rob Muil – Texas General Land Office
Jack Wu – Formosa Plastics Corporation
Bobby Sparkman – Formosa Plastics Corporation
Steve VanManen – Harrison, Waldrop & Uherek
Bill Cobb – Cobb & Counsel
D.D. Turner – *The Wave*
Jessica Priest – *The Victoria Advocate*

Agenda Item No. 1: Call to Order:

Board Chair Randy L. Boyd called the Regular Meeting to order at approximately 9:00 a.m. He announced that the agenda of the meeting was posted in accordance with the provisions of the Texas Open Meetings Act.

The Pledge of Allegiance was led by Board Chair Randy L. Boyd.

Agenda Item No. 2: Review and Consideration of Receipt of Audited Financial Statements for Fiscal Year 2018 and all funds of the Calhoun Port Authority as prepared by Harrison, Waldrop & Uherek, LLP Certified Public Accountants.

The Board Members reviewed the FY2018 Calhoun Port Authority Audit with Mr. Steve Van Manen of the firm Harrison, Waldrop & Uherek, LLP. The financial committee, comprised of Board Member J. C. Melcher, Jr and Board Member Dell R. Weathersby had previously met with Mr. Van Manen, Charles Hausmann and Forrest Hawes, and reviewed the report in its entirety. Pursuant to further review and discussion of the report, a motion was made by Board Member J.C. Melcher, Jr. to approve the Receipt of the Audited Financial Statements for Fiscal Year 2018 and all funds of the Calhoun Port Authority as prepared by Harrison, Waldrop & Uherek, LLP Certified Public Accountants. The motion was seconded by Board Member Dell R. Weathersby and the motion carried unanimously.

Agenda Item No 3: Approve the minutes of the Wednesday, October 10, 2018 Regular Meeting.

The Board Members reviewed the minutes of the Wednesday, October 10, 2018 Regular Meeting. Pursuant to further review and discussion, a motion was made by Board Member Tony Holladay to approve the minutes as presented. The motion was seconded by Board Member Dell and the motion carried unanimously.

Agenda Item No. 4: Review of Financial Reports: All Funds.

Deputy Director Forrest Hawes presented the following financial information to the Board Members for Review:

Fund Balance Report as of October 31, 2018:

- 1.) Accounts Receivable Report as of October 31, 2018
- 2.) Mr. Hawes reported to the Board Members that the accounts receivable report specified that the accounts receivable were 76% current as of October 31, 2018.

Agenda Item No. 5: Approval of Disbursements and Transfers: All Funds

The Board Members reviewed the November 14, 2018 Port Operations Account disbursements. Pursuant to review, a motion was made by Board Member Tony Holladay to approve disbursements and the corresponding transfers for November 14, 2018. The motion was seconded by Board Secretary H. C. Wehmeyer, Jr. and the motion carried that the disbursements and the corresponding transfers be approved.

<u>TRANSFER NO</u>	<u>FUND ACCOUNT</u>	<u>AMOUNT</u>
<u>GROSS REVENUE FUND</u>		
2019-010	To Port Operations Fund	\$ 75,859.50
2019-013	To Port Operations Fund	64,301.37
2019-014	To Port Operations Fund	65,778.42
2019-015	To Port Operations Fund	255,226.85
	Total	\$ 461,166.14
<u>MAINTENANCE AND OPERATIONS FUND</u>		
2019-010	To Port Operations Fund	\$ 5,074.01
2019-013	To Port Operations Fund	4,254.75
2019-014	To Port Operations Fund	4,366.95
2019-015	To Port Operations Fund	320.99
	Total	\$ 14,016.70
<u>BUSINESS DEVELOPMENT FUND</u>		
2019-015	To Port Operations Fund	\$ 78.34
	Total	\$ 78.34
<u>DEPRECIATION & MAJOR REPAIR FUND</u>		
2019-015	To Port Operations Fund	

	Total	
	<u>AN/NH3 OPERATING FUND</u>	
2019-015	To Port Operations Fund	\$ 30,609.48
	Total	\$ 30,609.48
TOTAL TRANSFERS TO PORT OPERATIONS ACCOUNT		\$ 505,870.66

INTERFUND TRANSFERS

<u>DATE</u>	<u>FROM</u>	<u>TO</u>	<u>AMOUNT</u>
10/17/18	AN/NH3 Operating	AN/NH3 Dep. M/R	\$7,500.00
	Total		<u>\$7,500.00</u>

Agenda Item No. 6: Port Director's Report.

Charles R. Hausmann, Port Director, reported the following:

A. Harbor Traffic Statistics for the month of October:

That a total of 122 vessels had arrived at the public port facilities during the month of October; 28 deep draft arrivals and 94 inland barges and a total of 251 invoices were issued. Further, that 22 deep draft vessels were already on schedule for November arrival.

Total revenue tons for the month of October were 467,674.3 short tons. Total revenue tons for the first four months of FY 2019 were 1,816,687.7.

B. NGL loaded out 15 crude oil barges totaling 45,153.7 short tons.

C. Seadrift Coke lightered 4 barges of needle coke totaling 6,319.9 short tons to 1 ship for export.

D. Harvest loaded out 6 crude oil barges totaling 20,586.0 short tons.

At the request of Board Member Tony Holladay, Board Chairman Randy L. Boyd appointed Board Member Johnny Perez to the Maintenance Committee to serve with Board Member Tony Holladay.

Agenda Item No. 7: Public Comment.

No action was taken on this agenda item.

Agenda Item No. 8: Review and Consideration of Board Members Committee/Conference Attendance.

Pursuant to further review and discussion, a motion was made by Board Secretary H. C. Wehmeyer, Jr. to approve the committee/conference meetings attendance records submitted by Board Members Holladay, Melcher, Perez and Weathersby. The motion was seconded by Board Member Tony Holladay and the motion carried unanimously.

Agenda Item No. 9: Review and Consideration of an Easement between the Calhoun Port Authority and Enterprise Intrastate, LLC for a 6.6 Rod, 8 Inch Pipeline Easement.

No action was taken on this agenda item.

Agenda Item No. 10: Review and Consideration of a Professional Service Contract between the Calhoun Port Authority and Stalwart Strategies, Inc.

The Board Members reviewed the Professional Service Contract between the Calhoun Port Authority and Stalwart Strategies, Inc. The agreement was for a two year period beginning November 15, 2018 through November 1, 2020. The fee for the legislative advocacy and advice regarding State matters for the Port is \$7,500.00 per month plus actual expenses incurred on behalf of the Port, which is the same as the previous contract with this firm. Pursuant to further review and discussion, a motion was made by Board Member Tony Holladay to approve the Professional Service Contract between the Calhoun Port Authority and Stalwart Strategies, Inc. as is had been presented. The motion was seconded by Board Member J. C. Melcher, Jr. and the motion carried unanimously.

Agenda Item No. 11: Closed Session:

As authorized by Tex. Gov't Code §551.071 (A): to seek advice from its attorney regarding pending litigation, Cause No. 2018-CV-3354-DC, *Victoria Advocate Publishing Co. v. Calhoun Port Authority*; In the District Court of Calhoun County, Texas; 135th Judicial District.

Board Chair Randy L. Boyd announced that as Authorized by Tex. Gov't Code §551.071 (A): to seek advice from its attorney regarding pending litigation, Cause No. 2018-CV-3354-DC, *Victoria Advocate Publishing Co. v. Calhoun Port Authority*; In the District Court of Calhoun County, Texas; 135th Judicial District.

"No action or consensus would be taken in closed session". The Board convened in Closed Session at 9:20 a.m.

Agenda Item No. 12: Return to OPEN SESSION and take any action deemed necessary based upon discussion in closed session.

The Board adjourned the Closed Session at 10:23 a.m. Board Chair Randy L. Boyd announced that "No action or consensus had been taken in closed session".

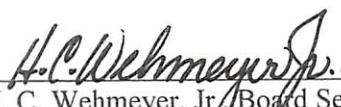
Agenda Item No. 13: Adjourn.

There being no further business to be brought before the Board, a motion was duly made that the meeting be declared adjourned at approximately 10:23 a.m. on Wednesday, November 14, 2018.



Randy L. Boyd, Board Chair

ATTEST:



H. C. Wehmeyer, Jr. Board Secretary